



Eduphoria! is a suite of applications designed to assist you in your professional growth as a teacher. The applications listed will help you to be a more efficient and effective teacher.

## **Accessing School Objects**

Eduphoria! is an Internet application, so you will be able to access your information from any Internet-connected computer\*.

If you are on a computer that is inside the district (in your classroom or your school library for example) type **schoolobjects** into the address box of your internet browser and hit enter.

From home (or any computer that is not logged into the district network) type

http://schoolobjects.dickinsonisd.org into the address box of Internet Explorer, or go to DISD website and look under Staff tab for a link..

SchoolObjects:	
Enter your username and password to begin.	_
Password:	
Cogin	

You will be asked to enter your DISD username and password. (Please contact the DISD help desk [281-229-6028] or your campus technology liaison if you have difficulties logging in.

* Teachers with Apple computers or PC's running Microsoft Vista may
not be able to access these resources from home: "Since the District does
not yet support Vista, we will make no guarantees on it."



workshop

Professional development course registration and portfolio.

The goal of eduphoria!Workshop is to allow you to manage your staff development trainings and certifications for professional growth. The primary areas are "Course Registration" and "My Portfolio". First let's look at Course Registration".

G	SchoolObjects:Workshop	•			
	Registration & Portfolio	s			
Workshop	💭 Course Registration				
	🧇 My Portfolio				
	🦪 Go Shopping!				

"Course Registration" will allow you to manage current and upcoming staff development opportunities. "My Portfolio" will allow you to view classes you have taken in the past and submit courses you have attended outside DISD. *\*\*Please note, if you are taking any courses, inside or outside the district, for credit towards trade days*, **you must still get principal approval prior to the course**. For courses approved outside the district, you may add those to your portfolio upon completion for tracking purposes.

There are several methods for you to find staff development opportunities that match your interests and needs.

View Courses By Date & Time



View a complete listing of all classes that are being offered



View all classes that are out-side of duty hours (will count towards district required hours or trade days pending approval from your principal). 12 View Courses by Month Navigate courses by month.

View courses one month at a time



View courses designed for a specific campus, specific subject area, or specific level of training.



View courses that will fulfill specific district or certification requirements by credit type.

Clicking on any of the icons will display courses associated with the icons' attributes.





If you decide that you want to attend this course, click on the



You will be asked to confirm the registration, and if you click the OK button, you will be enrolled in the course.

Do you want to register	
	for this course?

SchoolObjects Worksho	P
Registration & Portfolio	💠 Register 👌 Print
Course Registration	$\smile$
My Portfolio	Technology Demo Course

When you go back to the Workshop tab, you should now see the courses you are registered for listed at the top.



You will receive an email confirmation upon registration, and another one as a reminder of your upcoming course a few days prior to the date of the course.

If you are unable to attend the course, you can un-enroll by clicking on the course name, and then clicking the

<sup>O Unregister</sup> button. An email will be sent letting you know that you were unregistered for the course.

## My Portfolio

The second major component is "My Portfolio". This will allow you to view classes you have taken in the past; as well as submit courses you have attended outside DISD; for college credit and other certifications.

My Portfolio	
🧇 Portfolio Summary	
Certifications	-
June 2009 to May 2010	
Star Grant Lesson Development Sessions June 9, 2009	

When you click on the "my portfolio" button, you will see courses that you are currently registered for and those you have taken in the past. Clicking on individual courses will display information about that course.

When viewing an individual course, you may print the course information &/or course certificate of completion.



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Course certificates will not be emailed to participants – you must select the specific course in the "my portfolio" area to complete surveys, print certificates, and participate in course discussion boards.

If you attend courses outside the district (Region IV, conferences, etc.), have completed college course work, or received a new certification, you can add these items to your portfolio as well.

Add New Portfolio Entry
Add New Certification

Click on the appropriate button to add an item to your portfolio (Found in the bottom left corner of the 'my portfolio' window). The portfolio wizard will walk you through the steps to setup a new entry:

(1)	New Portfolio Entry What type of entry do you want to include in Outside workshop or conference Request for district professional development lev College course Other		(2)	Enter a Video F Enter a	y Title a title for thi roduction a description 4 sponsored	n:	: on basics of video production in the classroom.	
(3)	Entry Start Date Enter the date when this entry began: ** * May 2009 ** Sun Mon Tue Wed Thu Fri Sat 26 27 28 29 30 1 2 3 1 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 3 1 2 3 4 5 5 Select the starting time for the entry: © * : 00 * AM *	Entry End Enter the date v et al. (2000) Sum Hon Tue 26 22 28 10 11 12 24 25 26 24 28 26 24 28 26 25 26 21 1 2 24 28 26 24 28 26 25 26 26 28 26 28	when ti ay 2009 6 13 20 27 3 ng time	his entry Thu Fri 20 1 7 8 14 15 21 22 28 29 4 5 e for the	Sat 2 2 16 23 30 6	(4)	District Credit Would you like to request district credit for this C Yes C No	s e

If you choose to request district credit for the item you are submitting, you will need to determine what type and how much credit you are requesting, and add any comments and attach files if desired.



To add Eduphoria courses directly to your GroupWise calendar:

- 1. Login to Eduphoria.
- 2. In Workshop, sign up for your course as you normally would.
- 3. In Workshop, select the "Workshop" tab.
- 4. Select "My Portfolio."
- 5. Select the course you want to add to your GroupWise calendar.
- 6. Click "Add to calendar."
- 7. Click "**Open**" and "**OK**' prompts until it installs on your calendar.
- 8. Go into your calendar to verify the appointment.