



# Dickinson Independent School District

Technology Department

4512 Highway 3

Dickinson, TX 77539

Dickinson ISD Technology Help Desk 281-229-6028

## Change Your SASI or CLASSxp Password

1. At the SASI logon window you can change your password by Typing in your *User Name* existing *password* and then Click on the **Change Password** button.

**SASIxp™**

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User ID: helpdesk  
Password: \*\*\*\*\*  
Ver: 8110.4190

Change Password Exit Login

2. Type in the new password in both new password fields

**User Password**

Enter your old password:

Enter your new password:

Enter your new password again:

Password must be at least 3 characters

Cancel Change

3. **USE YOUR MOUSE TO CLICK CHANGE!** If you just hit enter it cancels because cancel is selected by default.

4. Back in the login window Click on **Login**.

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