



APPLICATION FOR POSITION OF SUPERINTENDENT - DICKINSON ISD

This is a confidential search. Only the Lone Finalist will be revealed.

The Dickinson Independent School District is a growing district located in the northern section of Galveston County, halfway between Houston and Galveston. The 61-square miles covered by the district include the City of Dickinson, the communities of Bacliff and San Leon, as well as parts of League City and Texas City. The district is home to approximately 1,650 employees and a diverse student population of 10,900 students who attend school at one of 14 campuses. The district includes seven elementary campuses with grades pre-kindergarten-4, three middle schools for grades 5-6, two junior high schools for grades 7-8, one high school for grades 9-12 and one alternative campus. One of the district's two junior high campuses, Eugene Kranz Junior High, is opening in August through a bond referendum approved by Dickinson ISD voters in May 2016. Construction is also underway on a ninth-grade campus opening in August 2019 adjacent to Dickinson High School. Community support is evident throughout the district, which features a small-town atmosphere with employees, students, parents and the community supporting Gator Nation.

The Dickinson Independent School District Board of Trustees is seeking an educational leader to serve as the Superintendent of Schools.

The successful candidate is one who:

- Possesses or proves eligibility for a Texas Superintendent Certification;
- Has experience as a teacher and an administrator with at least five (5) years of leadership experience in school administration. Superintendent experience strongly preferred;
- Has an established record as a proven leader of academic growth for all students in a diverse community;
- Commits to be a team builder, working in partnership with the Board of Trustees, students, staff, parents and community to build a climate of transparency, mutual trust, and cooperation;
- Emphasizes student performance through a comprehensive educational program for post-secondary success, including non-traditional pathways;
- Possesses a reputation as an open, approachable, ethical, and enthusiastic leader who is actively involved and visible amongst the district and community;
- Has knowledge of school finance, budget management and human resources with experience in facilities management;

- Sets clear expectations, is able to delegate authority, but remains knowledgeable and accountable for the district's overall progress;
- Has experience in developing strong UIL academic, athletics, and fine arts success;
- Is willing to live in the Dickinson ISD community and be committed to Dickinson ISD for the long-term;
- Has a history of strong team building with the ability to strategically plan and carry out the district's vision and mission of excellence at all levels and in all departments;
- Is a visionary that has proven success in implementing cutting-edge technology and instructional strategies in today's classroom;
- Has knowledge of preventive maintenance and experience in the operations of all district business as well as experience dealing with school construction both in planning new or renovation of existing facilities.

CONDITIONS OF EMPLOYMENT

Salary and Benefits:	Negotiable, depending on experience
Criminal History/Background:	Required
Fingerprinting:	Required
Residence Requirement:	Must live in district

The online application file should include:

- Letter of Interest
- Current Resume
- Brief Description of Major Accomplishments/Career Vita
- List of References
- Verification of Superintendent Certification
- College/University Transcripts
- Copies of Certificate(s)

Electronic submittal is preferred: Electronic applications may be submitted to krich@dickinsonisd.org

(A reply email will be sent to confirm submission has been received.)

Applications may be mailed to:

Kimberly Rich, Executive Director of Human Resources
2218 FM 517 East, P.O. Drawer Z
Dickinson, TX 77539

(You will receive an email to confirm submission has been received.)

Application Deadline: June 12, 2018

Desired Beginning Date: August 7, 2018

All applications will be treated confidentially and only the Lone Finalist will be revealed. Applicants are not to contact any members of the Board of Trustees. The final selection and appointment is the sole responsibility of the Board of Trustees. All personnel of the Dickinson Independent School District are employed without regard to race, color, religion, sex, disability, age, or national origin. For clarification and application inquiries, call 281.229.6079.

Timeline

Search Activity	Dates & Times
Application Period	May 8 – June 12
Application Deadline	June 12, 2018
Application Review	June 13-15
Initial Round of Interviews	June 18 - 23
Follow up Interview	TBD
Board Names Lone Finalist	July 16, 2018
Board Votes to Hire Lone Finalist	August 6, 2018
Preferred Start Date	August 7, 2018

VERIFICATION FOR SUPERINTENDENT APPLICATION

Please attach a brief explanation for any circumstances arising from the questions below that you are unable to initial. I hereby certify that none of the listed conditions have occurred by initialing each of the following:

_____ I have never left any educational school-related employment, voluntarily or involuntarily, while the subject of an inquiry, review, or investigation of alleged misconduct or alleged violation of the professional standards of conduct or had reason to believe such investigation was imminent.

_____ I am currently not the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of the professional standards of conduct.

_____ I have never failed to complete a contract for educational services in any educational or school-related position because of any alleged misconduct or alleged violation of the professional standards of conduct.

_____ I have never had a professional certificate, credential or license of any kind revoked or suspended, nor have I been placed on probationary status for any alleged misconduct or alleged violation of the professional standards of conduct.

_____ I have never been denied a professional license for which I applied or was granted a professional license on a conditional or probationary basis for any alleged misconduct or alleged violation of the professional standards of conduct.

_____ I have never surrendered a professional license of any kind before its expiration.

_____ I have never been disciplined by any public agency responsible for licensure of any kind, including, but not limited to, educational licensure.

_____ I have never been convicted or been granted conditional discharge by a court for any: (a) felony, (b) misdemeanor, or (c) major traffic violation, such as: driving under the influence of intoxicants or drugs; reckless driving; fleeing from or attempting to elude a police officer; driving while my license was suspended, revoked or used in violation of any license restriction; or failure to perform the duties of a driver or witness at an accident.

_____ I have never entered a plea of guilty or no contest relative to any charge for an offense listed in the question above.

_____ I have never had any civil judgment or other court order entered against me resulting from abuse, assault, battery, harassment, intimidation, neglect, stalking or other threatening behavior toward other persons.

_____ I have never been the subject of a substantiated report of child abuse or sexual misconduct involving a K-12 student or minor child.

_____ I am currently not the subject of an ongoing investigation related to a report of suspected child abuse or sexual misconduct (involving a K-12 student or minor child).

CERTIFICATION OF VERIFICATION

The information that I have provided in this Verification of Superintendent Application is true and accurate to the best of my knowledge. I have answered all of the questions to the best of my ability and I have not knowingly withheld information that would negatively affect my application. Any misrepresentations or omissions of fact in this application, any materials submitted with this application, or during interviews may be cause for rejection of this application or subsequent dismissal from employment, if hired.

I hereby authorize all my current and former employers who are education providers to disclose the (a) dates of my employment; (b) whether I was the subject of any substantiated reports of child abuse or sexual misconduct related to my employment; (c) the dates of any substantiated reports; (d) the definitions of child abuse and sexual misconduct used by the education provider when the determination was made that any reports were substantiated; and (e) the definitions of child abuse and sexual misconduct used by my education provider employer to determine whether any reports were substantiated.

I authorize my listed references, current and past employers and educational institutions, and anyone else who has information about my work history, education qualifications, or fitness to perform the position of superintendent to provide such information to the school district for which I have completed an employment application. I release the school district and all persons providing this information to the school district from any liability whatsoever for obtaining and providing that information, regardless of the results.

I acknowledge that finalists in this superintendent search may be subject to criminal records check by the school district and a license review through the Texas Teacher Standards and Practices Commission or any other relevant state-licensing agency related to my employment.

I acknowledge that the school district may conduct an Internet search, reference checks, background investigations and confirmation of employment as a part of this application.

Signature of Applicant: _____

Printed Name of Applicant: _____

Date: _____