INNOVATIVE TEACHER GRANT APPLICATION

2019-2020 SCHOOL YEAR

Grant Title: _____

Director of Project: _____

Principal to oversee Project: _____

Purpose: The Teacher Grant Program is to encourage, facilitate, recognize and reward innovative and creative instructional approaches that help achieve campus and district goals.

Grant Application: Applications should be concise but thorough. Please do not use abbreviations or acronyms. The grant review teams are not educators and will not be familiar with language specific to educators.

Grant Description: Please describe any programs or initiatives with the full explanation of acronyms. If the grant requested is for funding of year one in a program please describe on-going funding options and sustainability of the program.

While you are preparing your grant please keep in mind the following:

- Is your grant unique and innovative?
- Is it supported by research?
- Does it support a unique approach to educating and help create a motivating and engaging platform for learning?

Signature Required: It is the responsibility of the grant requestor to obtain the campus principal's or district administrator's signature on the grant application before it is submitted. All grants requesting technology must be signed by the Technology Executive Director, Dr. Melissa Williams-Scott. Without the required signature(s), the application is incomplete and the application will be withdrawn.

Eligibility: Individuals or teams employed by DISD who are involved in instruction of students or related services benefiting students.

Items not considered for funding through the teacher grant program are:

- **Magazine subscriptions**
- **Speaker fees**
- **Salaries**

- **Consumables (food related items, shirts, etc.)**
- **Software licensing renewals**
- **Furniture and related items (stability balls, stools, sofas, desks, chairs, etc.)**
- **Student field trips**

Important Dates:

- Grants open September 2, 2019.
- All Grants are submitted to Principal of Campus by September 20, 2019.
- Principals narrow three final grants from each location by September 27, 2019.
- Principals will submit final signed Grants to Education Foundation by September 27, 2019.
- Selection Committee meets and selects Final Grants on September 30, 2019.
- Spirit Team to arrive on campuses October 25, 2019. (To be coordinated with Principals)
- All funds must be used by May 3, 2020.

Name(s) and signature(s) of all applicants associated with this grant application:

NAME	SIGNATURE

School: _____Grade: _____

Subject: _____

Implementation date: **Must use all funds by May 3, 2020.** _____

Grants will be evaluated based on the following:

- The degree to which the proposal addresses important campus/district objectives.
- The degree to which the proposal represents a creative or innovative approach to the accomplished objectives.
- The degree to which sound evaluation procedures are incorporated in the proposal.
- The degree to which the proposal is clear and logical, including specific objectives, clarity of description of procedures, and detailed budget.

Eligible grant applications will be reviewed by appropriate district level personnel. After review by district administrators, the grant applications will be evaluated by the Grant Application Review Committee composed of Board Members of the Dickinson Education Foundation.

Applicants will be notified of grant award by October 25, 2019.

Once the announcements have been made, Amanda Flannery, Executive Director or Stormie King, Event Coordinator, will notify the principals and recipient(s) that funds are available and may be accessed through the proper procedures.

Award of Funds:

- Every campus is eligible to apply for three grants in the amounts of: $1,000, $5,000 and $10,000.
- In order to apply for the $5,000 grant or $10,000 grant your campus must also apply for the $1000 grant.
- Every campus is guaranteed to receive at minimum a $1,000 grant award; however, every campus may also apply for the overall District Teaching Grants that award $5,000 or $10,000.

Please note:
Applications for each grant must be submitted separately.

Amount Requesting:_____

Grant Summary:
Write a summary of the project, in **100 words** or less, that may be used for public relations purposes. *The Education Foundation reserves the right to edit this summary as needed for informational and dissemination purposes.*

_____
_____
_____
_____
_____

Grant Implementation:
What is the purpose of the project and how will it be implemented? Explain the activities and tasks involved. Provide details so that the evaluation committee (not educators) can distinguish innovative ideas and/or improvements to existing processes, or enhanced support of standard methods.

_____
_____
_____
_____
_____

Grant Purpose:

What specific need(s) does this project address? Who is the target population? What do you hope to accomplish with those students? How does the project promote district, campus and/or classroom goals and priorities?

_____
_____
_____
_____

Grant Desired Outcome:
Describe how you will measure the success of your project. What methods of evaluation will be used? Identify how the outcome will be measured to determine successful completion of the grant.

_____
_____
_____
_____
_____

Community Partners:
Identify any relevant community or school partners involved in the project and their role(s)

_____
_____
_____
_____
_____

Future Funding:
Explain resources available, their source and amount committed. (*The Education Foundation does not guarantee funding grants year over year to sustain a program.*)

_____
_____
_____
_____
_____

Grant Budget:
How will the budgeted funds be used? *Please check with the appropriate departments for vendor choices when looking for items to be purchased.*

_____
_____

_____
_____
_____

List items to be purchased with grant funds.

Item	Supplier	Quantity	Cost	Total

Budget Total:

Responsibilities of Grant Recipients:

- Check with the DISD purchasing department for approved vendor choices and/or availability.
- Check with the district technology department for compatibility and support when utilizing technology in the grant. (All grants requesting technology must be signed by Melissa Williams-Scott)

- Use the grant awards for purposes intended and clearly stated in the application.
- File receipts for expenses related to the grant with the campus principal/district administrator.
- Capture 3 iconic photos of your grant in action. Send photos and the completed evaluation form to the Dickinson Education Foundation by email to aflannery@dickinsonisd.org or sking@dickinsonisd.org by **May 3, 2020.**
- Prepare one short video of how this grant impacted your campus By March 1, 2020. (To be shared with donors at the Dickinson Education Foundation Gala).
- $5,000 and $10,000 Grant Recipients are required to speak at the Gala on impact of the overall Grant on March 1, 2020 at 6 p.m.
- All funds must be used by May 3, 2020.

By signing below, I agree to all terms listed above.

Signature of Grant Applicant:_____ Date:_____

Signature of Principal: _____ Date: _____

Signature of Technology Director: _____ Date: _____